

**Annual Quality Assurance Report (AQAR)
Academic Year 2017-2018**

Submitted to
**National Assessment and Accreditation Council
(NAAC), Bangalore**



By

Internal Quality Assurance Cell (IQAC)
Manalok's College of Social Work
Ring Road, Ambajogai Dist. Beed Maharashtra
431517

December 2018

The Annual Quality Assurance Report (AQAR) of the IQAC

Part –A

1. Details of the Institution

1.1 Name of the Institution

Manavlok's College of Social Work Ambajogai, Dist. Beed (Maharashtra)

1.2 Address Line 1

Manavlok's College of Social Work

Address Line 2

Post Box No. 23, Ring Road, Ambajogai, Dist. Beed 431517

City / Town

Ambajogai

State

Maharashtra

Pin code

431517

Institution e-mail address

manavlok1999@ymail.com

Contact Nos

02446 – 247497

Name of the Head of the Institution

Dr. Prakash Jadhav

Tel.No. with STD Code

02446 247497

Mobile

7770015050

Name of the IQAC Co-ordinator

Dr. Rama Achyut Pande

Mobile

7770015054

IQAC e-mail address

manavlok1999@ymail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN92

1.4 NAAC Executive Committee No. & Date

EC(SC)/06/A&A/011

: (For Example EC/32/A&A/143 dated 3-5-2004 This EC no. is available in the right corner-button of your institution's Accreditation Certificate)

1.5 Website address :

www.manavlokcollegeofsocialwork.co.in

Web – link of the AQAR

http://www.manavlokcollegeofsocialwork.co.in/IQAC.aspx

1.6 Accreditation Details

Sr.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.23 on foru point scale	2015	30 th April 2020
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of establishment of IQAC :

DD/MM/YYYY

01/05/2011

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2016-2017 submitted to NAAC on 01-07-2017.

1.10. Institutional status

University State Central Deemed Private

Affiliated College Yes No.

Constituent College Yes No.

Autonomous college of UGC Yes No.

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No.

Type of institution Co-education Men Women

Urban Rural Tribal

Financial status Gran-in-aid UGC 2(f) UGC 12 – B

Grant-in-aid + Self financing totally self-financing

1.11 Type of Faculty / Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Other (Specify)

Social Work

1.12 Name of the Affiliating University (for the College)

**Dr. Babasaheb Ambedkar
Marathwada University,
Aurangabad**

1.13 Special status conferred by Central / State Government – UGC /CSIR/DST/DBT/ICMR etc. Autonomy by State / Central Govt. / University

University with Potential for Excellence	<input type="checkbox"/>	UGC – CPE	<input type="checkbox"/>
DST star scheme	<input type="checkbox"/>	UGC – CE	<input type="checkbox"/>
UGC – special assistance programme	<input type="checkbox"/>	DST – FIST	<input type="checkbox"/>
UGC – Innovative PG programmes	<input type="checkbox"/>	Any other (specify)	<input type="checkbox"/>
UGC – COP programmes	<input type="checkbox"/>		

2 IQAC composition and activities

2.1 No. of teachers

04

- 2.2 No. of administrative / technical staff
- 2.3 No. of students
- 2.4 No. of management representatives
- 2.5 No. of alumni
- 2.6 No. of any other stakeholder and community representatives
- 2.7 No. of employers / Industrialists
- 2.8 No. of other external experts
- 2.9 Total no. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholders Faculty

Non-teaching staff Alumni Other

- 2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

- 2.13 Seminars and conferences (only quality related)

(i) No. of Seminars / Conferences / Workshops / Symposia organized by the IQAC

Total Nos. International National Institution level Institution level

(ii) Themes

- 2.14 Significant activities and contributions made by IQAC

1. Annual planning and timely revision.
2. Suggestions for permanent affiliation.
3. Library up-gradation by subscribing e-journals and reference books.
4. Renovation of well equipped class rooms and safe drinking water
5. Students quality development programme undertaken dissertation /
6. research report writing, communication skill, fieldwork workshop etc.
7. Individual and group conferences are organized regularly on fieldwork practicum.

8. For effective teaching learning process faculties are motivated to use various teaching methods, such as seminar by students, content charts, PPT, News paper cuttings etc.
9. Guest lectures on various issues.
10. Teachers are encouraged to undertake research projects and publication of research paper and books.
11. According to the suggestions made by parent and students in their feedback, IQAC took follow-up to fulfill the suggestions by implementing them.
12. Faculties are motivated to fulfill the criteria's mentioned in CAS.

2.15 Plan of action by IQAC / outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Sr. No.	Plan of Action	Date	In charge Faculties	Achievements
1	First Term	15-06-2017 to 14-10-2017		
2	First Year Admission <ul style="list-style-type: none"> • Online CET application • Online Hall ticket • CET • CET result • Registration • Document verification • General merit list • First merit list • Second merit list • Spot admission • College admission • Beginning class 	<ul style="list-style-type: none"> • 12 June to 3 July 2017 • 4 to 6 July 2017 • 10 July 2017 • 15 July 2017 • 15 to 25 July 2017 • 26 to 29 July 2017 • 30 to 1 July 2017 • 1 august 2017 • 7 august 2017 • 10 august 2017 • 11 to 14 august 2017 • 16 august 2017 	Admission Committee	Admission Procedure completed according to the scheduled by university
3	Faculty development Faculty development programmes--			<ul style="list-style-type: none"> • Two faculties participated and completed refresher course during the academic year. • Two faculties completed short term course • One day software training course attended by library attended
4	Meeting with teaching and non teaching staff	15 June 2017	All Staff	Completed
5	Beginning of Lectures MSW	21 June 2017	All Faculty	In time started regular classes

	III sem.			and completed the curriculum in given period
6	Beginning of Lectures MSW I sem.	16 August 2017	All Faculty	In time started regular classes and completed the curriculum in given period
7	Orientation visit of IIIrd Sem	First Week July 2017	Dr. Arundhati Patil	Completed as per scheduled
8	Orientation visit of Ist Sem	Fourth Week August 2017	Dr. Nazir Sheikh	Completed as per scheduled
9	Research Coordinator		Dr. Prakash Jadhav	Completed as per research time table
10	Parent Meeting	Last week August/ September 2017	Kisan Shingare	Meeting was organized on dated 11.09.2017
11	Library Exhibition /class	Last week August 2017	Vanita Mane	17.09.2018
12	Eligibility form	31 August 2017	Bibhishan Ghadge	Submitted
13	Independence Day (Vyakhyanmala)	15 August 2017	Dr. Hanumant Salunke	Celebrated
14	University Foundation Day (Vyakhyanmala)	23 August 2017	Dr. Hanumant Salunke	Celebrated
15	GOI / Minority Scholarship/Vidyavetan/PH	Last week of August 2017	Ashok Kedar	Submitted
16	Student Council	Last week of August 2017	Dr. Nazir Sheikh	Constituted according to the guidelines
17	Teacher day	5 September 2017	Dr. Hanumant Salunke	celebrated
18	Marathwada Liberation Day (Vyakhyanmala)	17 September 2017	Dr. Hanumant Salunke	celebrated
19	Workshop on Field work (Skill Lab)	Third week of September 2017	Dr. Arundhati Patil	01.07.2017
20	Mahatma Gandhi Birth Anniversary, Lal Bahadur Shastriji Jayanti (Vyakhyanmala)	02 October 2017	Dr. Hanumant Salunke	Observed
21	Field work assessment	Second week of October 2017	All Faculty	As per scheduled completed
22	Internal theory exam	Second week of October	Dr. Nazir Sheikh	As per scheduled completed

		2017		
23	University Exam theory	06.11.2017	All faculty	As per scheduled completed
Second Term - 16-11-2016 to 01-05-2017				
24	Reopening college	06.11.2017	All faculty	As per scheduled
25	Rural Camp	First week of January 2018	Kisan Shingare Dr. Hanumant Salunke	Conducted during 3 rd to 7 th March 2018
26	Study Tour / Extension work	First week of January 2018	Dr. Prakash Jadhav	Conducted during 15 th to 24 th February 2018
27	Flag Hosting (Name Expansion of the University)	14 January 2018	Dr. Hanumant Salunke	Observed
28	Republic Day – Flag Hosting	26 January 2018	Dr. Hanumant Salunke	Observed
29	Annual Gathering	Third week of February 2018	Dr. Arundhati Patil	Conducted during 22 th to 24 th march 2018
30	Shivaji Maharaj Jayanti	19 February 2018	Dr. Hanumant Salunke	Celebrated
31	World Women’s Day	8 March 2018	Dr. Hanumant Salunke	Observed
32	Internal theory Exam II & IV sem.	First Week of March 2018	Dr. Nazir Sheikh	Conducted as per scheduled
33	Field work assessment	First Week of March 2018	All Faculty	Assessed as per scheduled
34	Term End Exam (University)	22.03.2018	All Faculty	
35	Audit	First Week April 2018	Kiran Damoshan	Completed
36	Dr. Ambedkar Jayanti (Vyakhyanmala)	14 April 2018	Dr. Hanumant Salunke	Observed
37	Yearly Report & IQAC	Last week of April 2018	Dr. Rama Pande	Submitted
38	Annual Magazine	Last week of April 2018	Kisan Shingare	Published
39	Block Placement Training	April / May 2018	Dr. Prakash Jadhav	Completed
40	To facilitate the faculties and students for their achievements.	<ol style="list-style-type: none"> 1. one faculty published book at international level 2. SLET/NET qualified - 3 students 3. 5 students successes in getting government job and 1 student started his NGO 4. Scoring highest marks in the college in MSW1st yr and 2nd year 5. One faculty elected as Member of academic council of Dr. B.A.M. University, Aurangabad 		

Sr no	Plan of action	In charge faculty	Achievements
	<ul style="list-style-type: none"> Manavlok Research Bulletin, MSW I & II sem field work coordinator Internal Exam coordinator 	Dr. Sheikh Nazir	Completed the work as per scheduled and submitted report to the college IQAC
	<ul style="list-style-type: none"> Research center, culture Activities MSW III & IV sem field work coordinator 	Dr. Arundhati Patil	Completed the work as per scheduled and submitted report to the college IQAC
	<ul style="list-style-type: none"> Ajeevan Shikshan coordinator Employment Guidance Cell IQAC coordinator Learning supportive activity – I & II semester 	Dr. Rama Pande	Completed the work as per scheduled and submitted report to the college IQAC
	<ul style="list-style-type: none"> Late Vasant Rao Kale Earn and learn Scheme SC, ST Cell, CSR coordinator Learning supportive activity – III & IV semester 	Lect. Sukeshini Jogdand	Completed the work as per scheduled and submitted report to the college IQAC
	<ul style="list-style-type: none"> Student Attendance, Gazar, Annual Report, Bhumika 	Lect. Kisan Shingare	Completed the work as per scheduled and submitted report to the college IQAC
	<ul style="list-style-type: none"> Research Dissertation, BPT Coordinator, Study Tour 	Dr. Prakash Jadhav	Completed the work as per scheduled and submitted report to the college IQAC
	<ul style="list-style-type: none"> Day Celebration 	Dr. Hanumant Salunke	Completed the work as per scheduled and submitted report to the college IQAC
	<ul style="list-style-type: none"> Campus interview 	Dr Rama Pande	College has arranged five campus interviews during the academic year
	<ul style="list-style-type: none"> Carrier guidance and competitive exam centre 	Dr Rama Pande	Inaugurated on 10.01.2018 and continued the guidance and competitive exam related activities

2.16 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Other body

Provide the details of the action taken

As per suggestions made by IQAC, the college administration has taken the action on the following aspects such as - Renovation of well equipped classrooms and providing safe drinking water by installing

water purifier. Management provided hostel facilities for girls at free of cost for the girls students from drought affected area in Marathwada region.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about academic programmes

Level of the Programme	Number of existing programmes	Number of programmes added during the year	Number of self financing programmes	Number of value added / career oriented programmes
Ph.D				
PG				
UG				
PG diploma				
Advanced diploma				
Diploma				
Certificate				
Ohters (Master of Social Work)	01	--	--	--
Total	01	--	--	--
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the curriculum : CBCS/Core/Elective option / open options

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	04
Trimester	--
Annual	--

1.3 Feedback from stakeholders * Alumni Parents employers Students

Mode of feedback Online Manual Co-operating Schools (For PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision / update of regulation or syllabi, if yes, mention their salient aspects.

Block placement activities changed into graded activities.

1.5 Any new Department / Centre introduced during the year, If yeas, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total number of permanent faculty.

Total	Assistant Professors	Associate Professors	Professors	Others
07	06		01	

2.2 No. of permanent faculty with Ph.D

2.3 No. of faculty positions recruited (R) and vacant (V) during the year.

Asst. Professor		Associate Professor		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	--	--	--	--	--	--	--	06	--

2.4 No. of guest and visiting faculty and temporary faculty

2.5 Faculty participation in conferences and symposia :

No. of faculty	International level	National level	State level
Attended	1	10	--
Presented papers	1	10	--
Resource persons	--	03	--

2.6 Innovative processes adopted by the institution in teaching and learning.

- Field visits, Orientation visits, Assignments, Group discussions, Seminars, Use of LCD, film shows.
- Classroom assignment on theory paper and role play.
- Presentation by the students on various social issues, book reviews
- Issue based research and presentation of wall paper on social issues in communities.
- Survey on socio-economic status of rural women and child labors at brick -Kline.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination / Evaluation Reforms initiated by the Institution (For example : open book examination, bar coding, double valuation, photocopy, online multiple choice questions)

2.9 No. of faculty members involved in curriculum restructuring /revisions/syllabus development as member of board of board of study/faculty/curriculum development workshop.

2.10 Average percentage of attendance of students.

2.11 Course / Programme wise distribution of pass percentage:

Title of the programme	Total number of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M.S.W. II	39	05	82.05	--	--	87.05

2.12 How does IQAC contribute /monitor / evaluate the teaching & learning process:

IQAC organizes the regular meetings with faculties regarding enhancement of quality in teaching learning process. In this meeting, the followup of concerned departments is taken and suggestions are made accordingly. In handling all the activities IQAC maintain healthy environment and work culture in the campus. All the Teachers are motivated to maintain teaching and fieldwork diaries and maintain the record of individual and group conference etc. **Strategies – Feedback from students and parents. The conclusions based on feedback are shared with faculty and suggestions are made for improvement.**

2.13 Initiatives undertaken towards faculty development.

Faculty / Staff development programme	Number of faculty benefitted
Refresher courses	01
UGC – faculty improvement programme	--
HRD programmes	02
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / winter schools, workshops etc.	01
Others	--

2.14 Details of administrative and technical staff.

Category	Number of permanent employees	Number of vacant positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative staff	05	--	--	--
Menial staff (Class IV)	08	--	--	--
Technical staff	--	--	--	--

Criterion – III

3 Research, Consultancy and Extension.

3.1 Initiatives of the IQAC in sensitizing / promoting research climate in the institution.

- IQAC took initiatives to promote the research, consultancy and extension activities by various departments working in the college. The college has a research centre and it took the initiatives in conducting the research survey and phd guidance. The faculties of the college worked as phd guides and provides research guidance to the students registered under them. In this academic year IQAC has taken initiatives in the following activities
- Field survey at local level.
- Survey of migrant communities during fieldwork practices and assignments.
- Research workshop on dissertation for students.
- Every Saturday research dissertation guidance for students
- Group projects (issue based seminar)
- Participation of students in various surveys conducted by NGO and governments such as survey by MRGS
- Faculties are encouraged to publish their research work in college journal as well as in other referred journals regularly, college also encourage faculties to undertake research work and write for sponsorships to research work.
- IQAC encourages the faculties to send proposals regarding seminars and workshops at national and international levels.

3.2 Details regarding major projects

	Completed	On going	Sanctioned	Submitted
Number	01	--	--	Yes
Outlay in Rs. Lakhs	08 lakh	--	--	--

3.3 Details regarding minor projects.

	Completed	On going	Sanctioned	Submitted
Number	--	--	--	--
Outay in Rs. Lakhs	--	--	--	-

3.4 Details on research publications

	International	National	Others
Peer review journals			
Non- peer review journals		03	
e-Journals			
Conference proceedings		13	

3.5 Details on impact factor of publications:

Range Average h-index No (s). in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Duration year	Name of the funding agency	Total grant sanctioned	Received
Major projects	2015 – 2017	ICSSR	08 lakh	08 lakh
Minor projects				
Interdisciplinary projects				
Industry sponsored				
Projects sponsored by the University / College				
Students research projects (other than compulsory by the University)	2017-18	SWISS AID – II	14 Lakhs	14 Lakhs
Any other (Specify)				
Total				

3.7 Number of books published i) With ISBN No. Chapters in edited books

ii) Without ISBN No.

3.8 Number of University departments receiving funds from

UGC – SAP CAS DST-FIST

DPE DBT Scheme / funds

3.9 For colleges Autonomy CPE DBT star scheme

INSPIRE CE Any other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the institution.

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From management of University / College Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist.	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. guides and students registered under them.

3.19 No. of Ph.D. awarded by faculty from the Institution.

3.20 No. of research scholars receiving the fellowships (Newly enrolled + existing ones)

JRF SRF Project fellows Any other

3.21 No. of students participated in NSS events
University level State level
National level International level

3.22 No. of students participated in NCC events.
University level State level
National level International level

3.23 No. of awards won in NSS :

University level State level

3.24 No. of awards won in NCC
National level International level
University level State level

3.25 No. of extension activities organized

National level	<input type="text"/>	International level	<input type="text"/>
University forum	<input type="text" value="-"/>	College forum	<input type="text" value="20"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text"/>
		Any other	<input type="text" value="-"/>

3.26 Major activities during the year in the sphere of extension activities and Institutional Social Responsibility. During the academic year 2017-18 following activities were undertaken at college and community/field work agency level.

Major activities at college level

Sr no	Name of the activity	date
1	Wide level tree plantation on Gitta road	25.07.2017
2	Workshop on gender and sexuality	20.09.2017
3	Workshop on counseling	26.09.2017
4	One day workshop on paralegal volunteers	18.07.2017
5	Lokadalat janjgruti rally	24.08.2017
6	Group discussion by students on various social issues	06.09.2017
7	Programme on national integration	20.01.2018
8	One day workshop on carrier guidance	10.03.2018
9	One day workshop on therapies for disability	14.03.2018
10	Blood doanation camp	01.04.2018
11	Skill development programmes	26.01.2018
12	Aalumnies meet	02.10.2018
13	Parivartan project in village Satephal	Academic year
14	Survey of families of suicide committed farmers in Beed District	19.08.2017
15	Guest lecture on value education	16.12.2017
16	A lecture series conducted in the college	Eight lectures were arranged in the college during academic year

Fieldwork agency/community level Extension activities

Sr.No.	Date	Name Of the Activity	Name of the Agency
1	15.09.2017	Cleanliness Campaign	Z.P. Urdu School
2	14.11.2017	Musical chair And Limbu Chamcya Sport Competition	Satephal
3	14.11.2017	Poster exhibition	
4	16.11.2017	Pandit jawarlala Nehru Birth Anniversary – Children Day	
5	16.02.2018	Poster Exhibition	
6	19.01.2018	Drawing Competition	
7	16.02.2018	Shramadan activity and cleanliness campaign	
8	19.02.2018	Sport Activity	
9	22.02.2018	Skill Development	
10	23.02.2018	Drawing Art Competition	
11	23.01.2018	Sports competition	
12	06.02.2018	Tree Plantation	
13	10.02.2018	Essay competition	
14	20.02.2018	Skill development	
15	13.03.2018	Poster exhibition	
16	08.08.2017	Helping Activity to destitute Old Woman	LalNagar Community,slum area Ambajogai
17	11.08.2017	Survey of Old Person	
18	01.09.2017	Cleanliness Campaign at School	
19	08.09.2017	Survey of SchOoll Drop out children	
20	03.10.2017	Sport Competition	
21	10.10.2017	Poster exhibition	
22	21.07.2017	Tree Plantation	Village Dongarpimpla Tq. Ambajogai
23	20.08.2017	Annabhau Sathe Jayanti	

24	12.09.2017	Helping Activity for school going girl	Bodhvardhini MR Boys School Ambajogai
25	19.09.2017	Survey of below poverty line villagers	
26	22.09.2017	Helping activity (glossary) to poor old women	
27	13.10.2017	A P J Abdul Kalam birth anniversary – students rally	
28	22.09.2017	Congratulation of member of GP	
29	13.10.2017	Tree Plantation	
30	24.10.2017	Poster exhibition	
31	24.11.2017	Cleanliness Campaign at School	
32	12.01.2018	Rastramata Jijau Jayanti	
33	02.02.2018	Sport Activity	
34	20.02.2018	recognition to Animal	
35	09.03.2018	Introduction alphabets	
36	27.03.2018	Arebiks	
37	30.3.2018	Sport activity	
38	03.10.2017	Speech Therapy	Ahilyadevi Deaf And Dumb girls School Ambajogai
39	06.10.2017	Skill Development – Mehandi	
40	10.10.2017	Skill Development- Greeting cards	
41	13.10.2017	Skill Development and IQ Testing	
42	11.11.2017	Sport Competition	
43	14.11.2017	Pandit jawarlala Nehru Birth Anniversary – Children Day	
44	03.11.2017	Poster Exhibition	
45	06.11.2017	Tree Plantation	
46	11.11.2017	Cleanliness Campaign at School	
47	14.11.2017	Sport Competition	
48	24.01.2018	Sport Activity	
49	13.03.2018	Calender Making	
50	24.03.2018	Skill Development	

51	12.01.2018	Jijau Jayanti	
52	10.02.2018	Rehabilitation of destitute Woman	NGO - Adhar
53	10.03.2018	Maha Arogya Tapasani Shibir Seluamba	Manuskicha - SRTGR
54	01.03.2018	Assistance to Handicapped person	Ambajogai
55	31.03.2018	Maha Arogya Tapasani Shibir Waghala	
56	23.01.2018	Poster Exhibition	Z.P.School Parli Ves
57	02.02.2018	Establishment of Library in the School	Ambajogai
58	28.01.2018	Participation in Puls Polio Campaign	
59	20.02.2018	Drawing Competition	
60			
61	27.02.2018	Skill Development programme	Miliya Primary Urdu
62	13.03.2018	Skill Development programme - Mehandi art	School Ambajogai
63	23.01.2018	Sport Competition	
64	23.02.2018	Sant Gadgebaba Jayanti	
65	16.01.2018	Cleanliness Campaign at School	
66	19.01.2018	Drawing Competation	
67	01.08.2017	Annabhau Sathe Jayanti	Village Rajewadi
68	08.08.2017	Awareness Programme among mothers for Breast feeding to their child between age group of 0 to 6	Tq.Ambajogai
69	11.08.2017	Survey of Wana river	
70	15.08.2017	Self Help Group Development Programme	
71	26.09.2017	Nilkantheshwar Dam water information	
72	29.09.2017	Sanitation Campaign	
73	01.10.2017	Skill Development Programme	
74	09.10.2017	Skill Development Programme	
75	13.10.2017	Diwali Bhet to Destitute Woman	
76	10.09.2017	SHG formation	Pension Pura, Raviwar

77	12.09.2017	Shramadan	Peth Ambajogai
78	15.09.2017	Street play	
79	26.09.2017	Health camp	
80	10.10.2017	SHG formation	
81	13.10.2017	Establishment of Mobile Toilet	
82	30.01.2018	Pulse Polio Programme	
83	06.02.2018	Stationary for Students from breaks making community	
84	13.03.2018	Health Camp	
85	11.04.2018	SHG Meeting	
86	13.10.2017	Poster Exhibition	
87	06.10.2017	Poster Exhibition	
88	10.10.2017	Poster Exhibition	
89	14.11.2017	Library Inauguration	
90	10.11.2017	Film Show	
91	21.11.2017	Health Checkup	
92	24.10.2017	Study Tour	
93	14.11.2017	Childrens day	
94	21.11.2017	Tree Plantation	
95	09.01.2018	Birth Anniversary of Jijau and Swami Vivekanand	
96	21.01.2018	Shramadan and Poster exhibition	
97	23.01.2018	Shaley Krida Spardh	
98	30.01.2018	Baitha Satyagruh for destitute persons	
99	09.02.2018	Prize distribution	
100	16.02.2018	Film show	
101	27.02.2018	Blood Group and Hb checkup camp	
102	21.01.2018	Poster exhibition on health	Z. P. Primary School Rawivar Peth No. 2, Ambajogai
103	02.02.2018	Poster exhibition on social reformers	
104	06.02.2018	Drawing competition	

105	30.01.2018	Rangoli	
106	20.02.2018	Poster exhibition on chha. Shivaji Maharaj	
107	23.02.2018	Library Exhibition	
108	09.03.2018	Sports Competition	
109	02.4.2018	Prize Distribution	
110	13.10.2017	Wachan Prerana Din	Z P School Dongarpimpla
111	03.11.2017	Drawing competition	
112	14.11.2017	Pandit Jawaharlal Nehru Jayanti	
113	14.11.2017	Sport Competition	

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<ul style="list-style-type: none"> • 665 sq. mtrs • Open space one acre 	--	--	<ul style="list-style-type: none"> • 665 sq. mtrs • Open space one acre.
Class rooms	1) 9.60 mtrs X 6.50 mtrs 2) 9.60 mtrs X 6.50 mtrs.			Two
Library	40 X 25			40 X25
Seminar halls	One – 7.62 X 7.62 mtrs.			One
No. of important equipments purchased (>1-0 lakh) during the current year.		<ul style="list-style-type: none"> • Purchase of R.O. water filter. • New website developed 		Cost Rs. 56000/-
Value of the equipment purchased during the year (Rs. In Lakhs)				
Others				

4.2 Computerization of administration and library

- All office staff, teachers have access to computers with internet facility, printer facility etc.
- Library has computerized and introduced bar code facility. Library is having six computers in total which help the students and faculty members for searching the library resources, word-processing and using the Internet.
- The campus is Wi-Fi enabled
- There is a central facility and the students and staff have access to this facility from 9.30am to 6.00 pm. The college has added 1 computer as per the suggestions of IQAC.
- The lab is connected with Wi-Fi facility.
- 24 hours BSNL Broadband to the speed of 100MBPS.
- Desktops 13, Printers(2) Lap tops (1), Still Camera(1), LCD PROJECTOR (1), UPS(2), Pen Drive(2), Routers (2), Scanner (2), Server (1), 4G USB DATACARD (1).
- Internet facility with broadband service, Computer available for administration, Net work facility- LAN, Library & students.
- ERP 9 tally for accounting is available.
- In Library Libman software is available.

4.3 Library services :

	Existing		Newly added		Total	
	Number	Value `	Number	Value `	Number	Value `
Text Books	--	--	--	--	--	--
Reference Books	5208	3,43,459	281	76,626	5489	4,20,085
e - Books	--	--	--	--	--	--
Journals	30	24,770	--	--	30	24,770
Digital database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (Specify) e-resources	5700	--	--	--	5700	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Other
Existing	12	01	01	01	--	01	--	--
Added	00	--	00	00	--	00	--	--
Total	12	01	01	01	--	01	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e – governance etc.)

Independent internet facilities with computer provided to the Teachers and in Library browsing facility provided to the students. Apart from this internet facility for the student is also available in computer lab.

4.5 Amount spent on maintenance in lakhs :

i) ICT	28,700/-
ii) Campus Infrastructure and facilities	14500/-
iii) Equipments	16200/-
iv) Others (For Ideal Class room)	43.000/-
Total	102400/-

Criterion – V

5. Students support and progression

5.1 Contribution of IQAC in enhancing awareness about students supports services.

Information display on notice board about employment, campus interview, career guidance. Provide free hostel facility for students. Earn and learn scheme for needy students. Other sources for students support and progression includes College prospectus, college calendar, website, whatsapp group of 1st and 2nd yr students, student's council

5.2 Efforts made by the institution for tracking the progression.

IQAC conducts students meeting as per requirement

5.3 (a) Total number of students

UG	PG	Ph.D.	Other
--	M.S.W. – I – 44 M.S.W. – II – 45	--	--
	Total		89

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
		59		66	

Last year (2016-2017)						This yuear (2017-2018)					
General	SC	ST	OBC	Physically challenged	Total	General	SC	ST	OBC	Physically challenged	Total
33	20	06	29	00	88	34	19	06	30	00	89

Demand ration : 1:3

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (if any)

Free coaching for students about competitive exams for all 89 students of First and Second year, guidance and special lectures on competitive exams, competition of general knowledge in gatherings

No. of students beneficiaries

All 89 students of M.S.W. I & II year.

5.5 No. of students qualified in these examinations.

NET SET / SLET GATE CAT

IAS / IPS etc. State PSC UPSC Other

5.6 Details of student counseling and career guidance

1) Deputy collector, Block Development officer of the Ambajogai taluka and Anand Landge expert of competitive exam. Were invited for career guidance to the students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off campus</i>
Number of organizations visited	Number of students participated	Number of students placed	Number of students placed
06	30	09	22

5.8 Details of gender sensitization programmes

1) Workshop on health counseling was arranged for three days on dated 1st to 3rd March 2017, Resource person was Dr. Rani Bang.
 2) Lectures and awareness programmes on gender sensitization

5.9 Students activities.

5.9.1 No. of students participated in sports, Games and other events

State / University level National level International level

No. of students participated in cultural events

State /University level National level International level

5.9.2 No. of medals/awards won by students in sports, games and other events

Sports : State / University level National level International level
 Cultural : State /University level National level International level

5.10 Scholarships and financial support

	Number of students	Amount `
Financial support from institution	02	10,000/-
Financial support from government	--	--
Financial support from other sources	47	3,87,849/-
Number of students who received	--	--

international / National recognitions		
---------------------------------------	--	--

5.11 Student organized / initiatives

Fairs : State / University level National level International level

Exhibition : State / University level National level International level

5.12 No. of social initiatives undertaken by the students.

- i) National pulse polio campaign.
- ii) Presentation of street plays on social issues in the nearby villages.

5.13 Major grievances of students (if any) redressed: **No**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution.

<p>Vision : Reshaping the Society through Social Work Education.</p> <p>Mission: Strengthening the skill and values of social work to encompass social development and promotion of social welfare and social justice.</p>
--

6.2 Does the Institution has a management information system

Management conducts the monthly meeting with staff and if necessary it call the meeting of local management committee, the college submits quarterly report of the college to the management

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum development

<p>College suggests improvements in curriculum in accordance with changing reality. College has prepared and submitted syllabi for service course. Members in professional bodies – syllabus framing committee</p>
--

6.3.2 Teaching and learning

- Guest lectures
- Skill lab and Field visits Assignments to students for practical implication of theory. Seminar presentation on curricular aspects.
- Group discussions and role play.
- Use of PPT, internet, charts and posters, newspaper cuttings, theory base field assignments

6.3.3 Examination and evaluation

Class tests, Individual conferences, Group Conferences, Timely field work assessment, internal theory and practical assessment. The students prepared for exam by personal counseling. The scheduled of examination and evaluation is followed as per university rule.

6.3.4 Research and development

The students are encouraged to undertake issue based research in the community under the guidance of faculty supervisors. The faculties are encouraged to undertake the research studies and apply for minor and major research projects. The faculties have undertaken issue based field action projects in the communities where the students are placed to practice the social work methods. The faculties are motivated to publish their research work and articles. College publishes its quarterly journal by name “Manavlok Research Bulletin” with ISSN-2349-3984

6.3.5 Library, ICT and physical infrastructure / instrumentation.

- Library provides the facilities such as Fans and adequate lights, furniture, reading space for teacher and students, new arrival displays on the notice board. Apart from this library has reading tables
- Computers with internet facility for staff and students.
- Four computers have been upgraded.
- Library has inverter.
- Library committee is formed and it suggests for improvement. This committee consist student and faculty representatives. Periodic meeting is conducted under the chairmanship of principal of the college.
- Every year library gave the “Best Reader” award to the students.
- The students and faculty members are registered under member to access the online resources of NLIST.
- Every year library arranges “Book Exhibition” in first semester.

6.3.6 Human resource management.

Faculty development programmes, faculty appraisal, annual plan, teaching diary, non-teaching staff attended the training programme, monthly meeting with teaching and non-teaching staff.

6.3.7 Faculty and staff recruitment.

As per the norms of UGC and State Government of Maharashtra.

6.3.8 Industry interaction / collaboration

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6.3.9 Admissions of students

As per University and state govt. of Maharashtra rules and guidelines.

6.4 Welfare schemes for

Teaching	- Separate cabin - Medical aid, first aid box. - Regular health checks up.
Non teaching	- Provide residential facility in campus. - Provide medical aid.
Students	- Earn and Learn Scheme. - Hostel , Canteen facility

6.5 Total Corpus fund generated

₹ 10000/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether academic and administrative audit (NAAC) has been done?

Audit type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic			Yes	Principal of the College
Administrative			Yes	Principal of the College

6.8 Does the University / autonomous college declare results within 30 days ?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University / Autonomous college for examination reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent? College?

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6.11 Activities and support from the alumni association.

- Alumnus Mr Shingare santosh and Dhanraj pawar, spoke to the students on the theme on employability and currier orientation.
- Prof. Pramod Bhumbe delivered lecture on “extension of name of Marathwada university” as Dr Babasaheb Ambedkar Marathwada University, on dated 14.01.2018

6.12 Activities and support from the Parent – Teacher association.

Parent – teacher - student and management meetings held every year after completion of admission process for MSW first year. In this meeting, the college explains the rules and regulation of the university and college, which are compulsory on the part of the student. In this meeting a discussions amongst the teacher-student and management is organized and suggestions are shared and taken into consideration for improvement of quality education. In this meeting parent suggested starting the special coaching class for competitive exams.

6.13 Development programmes for support staff

Financial assistance to staff that needed. Need based capacity building programmes and team building initiatives.

6.14 Initiatives taken by the institution to make the campus eco – friendly.

The college has taken initiatives to make the campus eco-friendly by organizing activities such as Plantation, Solid waste management, No Plastic zone, Roof water harvesting, organic manure (NYDEP), Solar system etc. On every Thursday campus cleaning campaign (Shramdan) is conducted, all the faculty members along with students and non-teaching staff participate.

Criterion - VII

7. Innovations and best practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution, give details.

- Use of renewable energy.
- Shitting of power on solar system whenever necessary.
- All the electricity related systems in the institution are connected with solar system. The supply of electricity generated by solar system are provided in administrative office, Principal chamber, class rooms, Library and in faculty cabins in case of disconnect the supply of electricity.
- Khadi wearing on every Monday and Thursday by teaching, Non-teaching staff and students.
- Campus cleaning by students and teachers on every Thursday
- Awareness songs, wall paper (Bhumika) presentation on current issues by the students on every third Thursday of the month.
- No Vehicle is observed on every Wednesday by the staff and students in the college.
- Calling by first name to all the faculty, staff and students and while writing the name by including the mothers name.

7.2 Provide the action taken report (ATR) based on the plan of action decided upon at the beginning of the year.

Sr. No.	Plan of Action	Date	In charge Faculties	Achievements
1	First Term	15-06-2017 to 14-10-2017		
2	First Year Admission <ul style="list-style-type: none"> • Online CET application • Online Hall ticket • CET • CET result • Registration • Document verification • General merit list • First merit list • Second merit list • Spot admission • College admission • Beginning class 	<ul style="list-style-type: none"> • 12 June to 3 July 2017 • 4 to 6 July 2017 • 10 July 2017 • 15 July 2017 • 15 to 25 July 2017 • 26 to 29 July 2017 • 30 to 1 July 2017 • 1 august 2017 • 7 august 2017 • 10 august 2017 • 11 to 14 august 2017 • 16 august 2017 	Admission Committee	Admission Procedure completed according to the scheduled by university
3	Faculty development Faculty development programmes--			<ul style="list-style-type: none"> • Two faculties participated and completed refresher course during the academic year. • Two faculties completed short term course • One day software training course attended by library attended
4	Meeting with teaching and non teaching staff	15 June 2017	All Staff	Completed
5	Beginning of Lectures MSW III sem.	21 June 2017	All Faculty	In time started regular classes and completed the curriculum in given period
6	Beginning of Lectures MSW I sem.	16 August 2017	All Faculty	In time started regular classes and completed the curriculum in given period
7	Orientation visit of IIIrd Sem	First Week July 2017	Dr. Arundhati Patil	Completed as per scheduled
8	Orientation visit of Ist Sem	Fourth Week August 2017	Dr. Nazir Sheikh	Completed as per scheduled
9	Research Coordinator		Dr. Prakash Jadhav	Completed as per research time table
10	Parent Meeting	Last week August/ September	Kisan Shingare	Meeting was organized on

		2017		dated 11.09.2017
11	Library Exhibition /class	Last week August 2017	Vanita Mane	17.09.2018
12	Eligibility form	31 August 2017	Bibhishan Ghadge	Submitted
13	Independence Day (Vyakhyanmala)	15 August 2017	Dr. Hanumant Salunke	Celebrated
14	University Foundation Day (Vyakhyanmala)	23 August 2017	Dr. Hanumant Salunke	Celebrated
15	GOI / Minority Scholarship/Vidyavetan/PH	Last week of August 2017	Ashok Kedar	Submitted
16	Student Council	Last week of August 2017	Dr. Nazir Sheikh	Constituted according to the guidelines
17	Teacher day	5 September 2017	Dr. Hanumant Salunke	celebrated
18	Marathwada Liberation Day (Vyakhyanmala)	17 September 2017	Dr. Hanumant Salunke	celebrated
19	Workshop on Field work (Skill Lab)	Third week of September 2017	Dr. Arundhati Patil	01.07.2017
20	Mahatma Gandhi Birth Anniversary, Lal Bahadur Shastriji Jayanti (Vyakhyanmala)	02 October 2017	Dr. Hanumant Salunke	Observed
21	Field work assessment	Second week of October 2017	All Faculty	As per scheduled completed
22	Internal theory exam	Second week of October 2017	Dr. Nazir Sheikh	As per scheduled completed
23	University Exam theory	06.11.2017	All faculty	As per scheduled completed
Second Term		16-11-2016 to 01-05-2017		
24	Reopening college	06.11.2017	All faculty	As per scheduled
25	Rural Camp	First week of January 2018	Kisan Shingare Dr. Hanumant Salunke	Conducted during 3 rd to 7 th March 2018
26	Study Tour / Extension work	First week of January 2018	Dr. Prakash Jadhav	Conducted during 15 th to 24 th February 2018
27	Flag Hosting (Name Expansion of the University)	14 January 2018	Dr. Hanumant Salunke	Observed
28	Republic Day – Flag Hosting	26 January 2018	Dr. Hanumant Salunke	Observed
29	Annual Gathering	Third week of February 2018	Dr. Arundhati Patil	Conducted during 22 th to 24 th march 2018
30	Shivaji Maharaj Jayanti	19 February 2018	Dr. Hanumant Salunke	Celebrated
31	World Women’s Day	8 March 2018	Dr. Hanumant Salunke	Observed
32	Internal theory Exam II & IV	First Week of March 2018	Dr. Nazir	Conducted as per scheduled

	sem.		Sheikh	
33	Field work assessment	First Week of March 2018	All Faculty	Assessed as per scheduled
34	Term End Exam (University)	22.03.2018	All Faculty	
35	Audit	First Week April 2018	Kiran Damoshan	Completed
36	Dr. Ambedkar Jayanti (Vyakhyanmala)	14 April 2018	Dr. Hanumant Salunke	Observed
37	Yearly Report & IQAC	Last week of April 2018	Dr. Rama Pande	Submitted
38	Annual Magazine	Last week of April 2018	Kisan Shingare	Published
39	Block Placement Training	April / May 2018	Dr. Prakash Jadhav	Completed

7.3 Give two best practices of the institution (*please see the format in the NAAC Self – study Manuals*)

- Campus cleaning activity on every Thursday by students and staff.
- Roof water harvesting and management of waste water.

**Provide the details in annexure (annexure need to be numbered as I,ii,iii)*

7.4 Contribution to environmental awareness / protection.

- No plastic zone.
- Plantation and preservation of trees and plants in the campus.

Taken care of trees every Thursday

- Street plays and rallies on environmental awareness / protection issues are undertaken by the students in various communities and agencies by the students
- Green audit system.

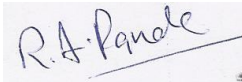
7.5 Whether environmental audit was conducted ? Yes No

8. Any other relevant information the institution wishes to add. (for example SWOT analysis)

- Presentation on social issues by students on every Thursday
- Book review- by the students on every
- Gazar- a publication for students
- Skill labs:- on every Thursday skill lab is conducted
- Awareness songs- on first Thursday of the month is reserved for awareness song, the students and faculties participate.

9. **Plans of institution for next year.**

- Up gradation and enrichment of library, canteen and teaching aids
- To start special coaching classes for SLET/NET and MPSC Exam for alumni and present students
- To start certificate courses
- Take up consultancy projects



*Name : Dr. Rama Pande
Signature of the coordinator, IQAC*



*Name : Dr. Prakash Jadhav
Signature of the Chairperson, IQAC*