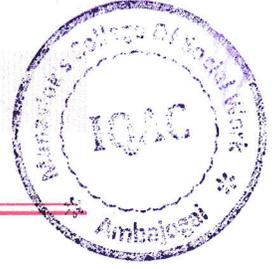




# MANAVLOK SOCIAL WORK COLLEGE

(NAAC Accredited 'B' Grade)  
Ring Road, Ambajogai, Dist. Beed - 431 517



## Notice of the IQAC Meeting

### Meeting No.: 01

Date: 07.06.2023

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details below:

- Date: 09.06.2023
- Time: 3:00 PM
- Venue: Principal's Cabin

Your presence is kindly requested for this important meeting. The agenda for the meeting is as follows:

#### Agenda of the Meeting

1. Review of previous meeting
2. Discussion on the shifting of the Principal's Cabin.
3. Installation of a TV in the Conference Hall.
4. Repair and maintenance of buildings, including painting.
5. Development of a link for the practice of the Student Satisfaction Survey (SSS).
6. Parking arrangements.
7. Drafting a letter to the university to propose starting specializations in social work, such as Medical and Psychiatric Social Work, Community Development (CD), and Human Resource Management (HRM), etc.

We look forward to your valuable participation.

Sincerely,

*R.A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Dr. Prakash Jadhav*  
**Principal**  
Principal  
Manavlok Social Work College,  
Ambajogai Dist. Beed



Society Reg.No. 15/82 Beed  
Public Trust No. F 430, Beed

☎ : 02446-247497



# MANAVLOK SOCIAL WORK COLLEGE

(NAAC Accredited 'B' Grade)  
Ring Road, Ambajogai, Dist. Beed - 431 517



## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
| 10      | Dr. Vanita Mane, Librarian        | Member              |
| 11      | Mr. Kedar Ashok                   | Member              |
| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Viridhe              | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R.A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Principal*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



# MANAVLOK SOCIAL WORK COLLEGE

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## Minutes of the IQAC Meeting

Meeting No.: 01

Date: 09.06.2023

The IQAC meeting held on 09.06.2023 was a crucial gathering to discuss and resolve various administrative and academic matters. The agenda focused on both infrastructure development and academic improvements, aiming to enhance the overall functioning of the institution. Key topics included relocating the Principal's cabin, upgrading the conference hall, improving campus facilities, and initiating an online Student Satisfaction Survey (SSS). Additionally, discussions were held on proposing new specializations in Social Work to the university, reflecting the college's commitment to academic growth. The meeting was productive, with resolutions passed for immediate action on the discussed points to ensure smooth operations and future advancements.

### Agenda:

1. Review of previous meeting
2. Discussion on shifting the principal's cabin.
3. Installation of TV in the conference hall.
4. Repairing and maintenance of buildings, including coloring.
5. Development of a link for the practice of Student Satisfaction Survey (SSS).
6. Parking arrangements.
7. Drafting a letter to the university to propose starting specializations in Social Work, such as Medical and Psychiatric Social Work, Community Development (CD), Human Resource Management (HRM), etc.

### Meeting Details:

1. Review of previous meeting: - IIQA and SSR submitted.
2. Discussion on Shifting the Principal's Cabin: It was agreed to relocate the Principal's cabin to the newly allocated space. The administrative staff will handle the shift, which is scheduled to be completed within the next week.



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3. Installation of TV in the Conference Hall: The proposal to install a TV in the conference hall was approved. This installation will support presentations and the display of documentaries related to social work, enhancing the overall learning and presentation experience. The administrative office will initiate the purchase and installation process.
4. Repairing and Maintenance of Buildings, Including Coloring: A resolution was passed to undertake necessary repairs and maintenance for the college buildings. A detailed plan will be developed, which will include coloring work, installation of paver blocks in the corridors, and other essential improvements. This work will be completed before the start of the next academic session.
5. Development of a Link for the Practice of Student Satisfaction Survey (SSS): The IQAC team will create and implement an online link for the Student Satisfaction Survey to streamline the feedback process and ensure efficient data collection. A training session will be provided to the students, and a demo form will be filled out by them. The survey questions will be translated into Marathi, and an explanation will be provided to ensure clarity.
6. Parking Arrangements: It was decided to designate a specific area for parking. The administrative team will oversee proper marking and organization of the parking space to ensure efficient utilization.
7. Drafting a Letter to the University for Starting Specializations: A resolution was passed to draft and send a formal letter to the university, proposing the introduction of specialized courses in Social Work, including Medical and Psychiatric Social Work, Community Development (CD), and Human Resource Management (HRM).

## Resolutions Passed:

- Resolution No. 1: The Principal's cabin will be shifted to the new location by the administrative staff within a week.
- Resolution No. 2: The installation of a TV in the conference hall will be completed by the administrative office.
- Resolution No. 3: Repairs and building maintenance, including coloring and paver block installation, will be completed before the next academic session.



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- Resolution No. 4: A practice link for the Student Satisfaction Survey (SSS) will be developed and implemented by the IQAC team, including training for students, a demo form, and translation of the questions into Marathi.
- Resolution No. 5: A designated parking area will be organized for better space utilization.
- Resolution No. 6: A formal letter will be drafted and sent to the university proposing the initiation of specialized courses in Social Work.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation.

*R. A. Afande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Dr. Prakash Jadhav*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed

## IQAC Members

| Sr. No. | Name                          | Designation         |
|---------|-------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav            | Principal           |
| 2       | Mr. Aniket Lohiya             | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale            | Member              |
| 4       | Dr. Nazir Sheikh              | Member              |
| 5       | Dr. Rama Pande                | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil           | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand | Member              |
| 8       | Asst. Prof. Kisan Shingare    | Member              |



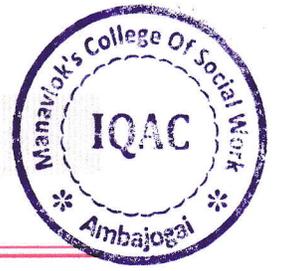
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# MANAVLOK SOCIAL WORK COLLEGE

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|    |                                   |        |
|----|-----------------------------------|--------|
| 9  | Dr. Hanumant Salunke              | Member |
| 10 | Dr. Vanita Mane, Librarian        | Member |
| 11 | Mr. Kedar Ashok                   | Member |
| 12 | Mr. Bibhishan Ghadge              | Member |
| 13 | Mr. Ramdas Kale (Asst. Librarian) | Member |
| 14 | Mr. Pawan Girwaikar               | Member |
| 15 | Adv. Kalyani Virdhe               | Member |
| 16 | Murlidhar Munde                   | Member |

*R.A. Pande*  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



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**MANAVLOK SOCIAL WORK COLLEGE**

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☎ : 02446-247457



## Notice of the IQAC Meeting

**Meeting No.: 02**

**Notice Date: 03.07.2023**

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details below:

**Date: 04.07.2023**

**Time: 03:30 pm**

**Venue: Principal's Cabin**

Your presence is highly requested for this important meeting.

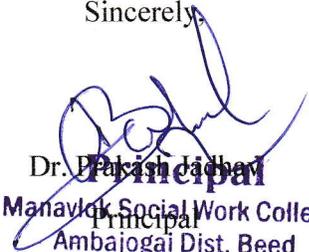
### Agenda:

1. Distribution of work and appointment of coordinators for the following activities:
2. Fieldwork, orientation visits, cultural activities, study tours, rural camp, student discipline, Employment Guidance Cell, block placement training, Research Centre, LSA (Learning support activities) coordination, extension department, day celebrations, intellectual property rights, decision regarding signing MOUs, conducting a National Level Conference on Violence Against Women, workshop on fieldwork and personality development, and workshop on dissertation.
3. Creation of Vidwan IDs for faculty members.

Thank you for your attention, and we look forward to your participation in the meeting.

Sincerely,

  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

  
**Dr. Parash Chahal**  
Principal  
Manavlok Social Work College,  
Ambajogai Dist. Beed



# MANAVLOK SOCIAL WORK COLLEGE

(NAAC Accredited 'B' Grade)

Ring Road, Ambajogai, Dist. Beed - 431 517



## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
| 10      | Dr. Vanita Mane, Librarian        | Member              |
| 11      | Mr. Kedar Ashok                   | Member              |
| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R.A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Prakash Jadhav*  
**Principal**

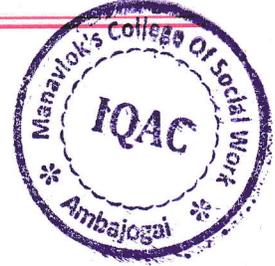
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Ambajogai Dist. Beed



# MANAVLOK SOCIAL WORK COLLEGE

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## Minutes of the IQAC Meeting

Meeting No.: 02

Date: 04.07.2023

### Agenda:

1. Distribution of work and appointment of coordinators for the following activities:
2. Fieldwork, orientation visits, cultural activities, study tours, rural camp, student discipline, Employment Guidance Cell, block placement training, Research Centre, LSA (Local Students Association) coordination, extension department, day celebrations, intellectual property rights, decision regarding signing MOUs, conducting a National Level Conference on Violence Against Women, workshop on fieldwork and personality development, and workshop on dissertation.
3. Creation of Vidwan IDs for faculty members.

### Meeting Details:

1. Review of previous meeting: - principals cabin shifted, tv installation in the conference hall approved and installed, the college has started repairing and maintenance work of college building and corridor, path, internal road etc.
2. Distribution of Work and Appointment of Coordinators: The responsibilities for curricular and co-curricular activities were discussed, and coordinators were appointed for Fieldwork, Orientation Visits, Cultural Activities, Study Tours, Rural Camp, Student Discipline, Employment Guidance Cell, Block Placement Training, Research Centre, LSA Coordination, Extension Department, Day Celebrations, Intellectual Property Rights
3. It was resolved to proceed with signing MOUs with relevant institutions to enhance collaboration opportunities.
4. A National Level Conference on Violence Against Women will be conducted, with Dr. Arundhati as the Coordinator.
5. Workshops on Fieldwork and Personality Development and Dissertation Writing will be organized for MSW and Ph.D. students, respectively.
6. Creation of Vidwan IDs for Faculty Members:



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The task of creating Vidwan IDs for all faculty members was assigned to the IQAC team with a deadline set for July 2023.

### Resolutions Passed:

- Resolution No. 1: Coordinators for various activities were appointed.
- Resolution No. 2: A National Level Conference on Violence Against Women will be conducted.
- Resolution No. 3: Workshops on Fieldwork, Personality Development, and Dissertation Writing will be organized.
- Resolution No. 4: Vidwan IDs for all faculty members will be created by the end of July 2023.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation.

### IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
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| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Viridhe              | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R. A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

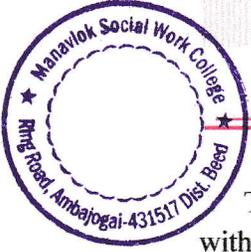
*[Signature]*

**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



# MANAVLOK SOCIAL WORK COLLEGE

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The task of creating Vidwan IDs for all faculty members was assigned to the IQAC team with a deadline set for July 2023.

### Resolutions Passed:

- Resolution No. 1: Coordinators for various activities were appointed.
- Resolution No. 2: A National Level Conference on Violence Against Women will be conducted.
- Resolution No. 3: Workshops on Fieldwork, Personality Development, and Dissertation Writing will be organized.
- Resolution No. 4: Vidwan IDs for all faculty members will be created by the end of July 2023.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation.

### IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
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| 15      | Adv. Kalyani Viridhe              | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R. A. Pande*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*

**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



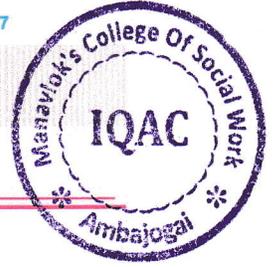
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Public Trust No. F 430, Beed



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**MANAVLOK SOCIAL WORK COLLEGE**

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## Notice of the IQAC Meeting

**Meeting No.: 03**

**Notice Date: 20.09.2023**

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details below:

**Date: 21.09.2023**

**Time: 3:00 PM**

**Venue: Principal's Cabin**

Your presence is highly requested for this important meeting.

### Agenda:

1. Organization of a Parents' Meeting and collection of feedback from parents, students, and alumni.
2. Introduction of a Fieldwork Movement Register.
3. Appointment of SWAYAM and MOOC Coordinator – Dr. Nazir Sheikh.
4. Preparation of the Annual Report.
5. Conduct of Sanvidhan Gaurav Pariksha.
6. Organization of an online webinar.
7. Planning and execution of a conference on Violence Against Women.

Thank you for your attention, and we look forward to your participation in the meeting.

Sincerely,

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



Society Reg.No. 15/82 Beed  
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# MANAVLOK SOCIAL WORK COLLEGE

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## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
| 10      | Dr. Vanita Mane, Librarian        | Member              |
| 11      | Mr. Kedar Ashok                   | Member              |
| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R.A. Pande*  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



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## Minutes of the IQAC Meeting

Meeting No.: 03

Date: 21.09.2023

### Agenda Items and Resolutions

1. Review of previous meeting:- At the review of the previous meeting, coordinators for curricular and co-curricular activities were appointed, and widwan IDs for all faculty members were created.
2. Organization of a Parents' Meeting and Collection of Feedback
  - It was unanimously agreed to organize a Parents' Meeting to foster better communication between the institution and parents.
  - A structured feedback collection form will be circulated to parents, students, and alumni to gather insights into their experiences and suggestions for improvement.
3. Introduction of a Fieldwork Movement Register
  - The introduction of a Fieldwork Movement Register was discussed and approved to ensure proper tracking and documentation of all fieldwork activities undertaken by students.
4. Appointment of SWAYAM and MOOC Coordinator
  - Dr. Nazir Sheikh was appointed as the SWAYAM and MOOC Coordinator. His responsibilities will include overseeing the implementation and coordination of SWAYAM and MOOC courses for students and faculty.
5. Preparation of the Annual Report
  - The preparation of the Annual Report was discussed. The committee agreed to assign specific sections to the concerned departments for timely submission, ensuring a comprehensive report reflecting the college's achievements and activities.
6. Conduct of Sanvidhan Gaurav Pariksha
  - It was agreed to organize the Sanvidhan Gaurav Pariksha (Constitution Awareness Exam) for students to instill a deeper understanding and respect for the Indian Constitution.



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## 7. Organization of an Online Webinar

- The proposal to organize an online webinar was approved. The topic and speakers for the webinar will be discussed and finalized in subsequent meetings.

## 8. Planning and Execution of a Conference on Violence Against Women

- The planning for the National Conference on Violence Against Women was initiated. Task allocation for various aspects of the conference, including resource persons, venue, and promotion, was discussed.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation

## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
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| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

E-mail :- [manavlok1999@ymail.com](mailto:manavlok1999@ymail.com), [mcass@manavlok.org](mailto:mcass@manavlok.org)

website :- [www.manavlok.org](http://www.manavlok.org)

  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



Society Reg.No. 15/82 Beed  
Public Trust No. F 430, Beed



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# MANAVLOK SOCIAL WORK COLLEGE

(NAAC Accredited 'B' Grade)  
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## IQAC Meeting Notice Meeting No.: 04 Notice Date: 06.01.2024

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled as follows:

**Date: 08.01.2024**

**Time: As scheduled**

**Venue: Principal's Cabin**

Your presence is kindly requested for this important meeting.

### Agenda:

1. Syllabus distribution for the academic session.
2. Placement of students for fieldwork.
3. Selection of villages for fieldwork.
4. Arrangement of the study tour.
5. Planning and arrangement of the rural camp.
6. Organization of a workshop on research dissertation for MSW students.
7. Conducting a workshop on Entrepreneurship Skill Development Programme.
8. Workshop on Research Methodology for PhD students registered under the Research Centre.
9. Workshop on Intellectual Property Rights (IPR).

Your valuable input and participation are essential for the success of this meeting. We look forward to your attendance.

Sincerely,

  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

  
Dr. Prakash Jadhav  
Principal  
Manavlok Social Work College,  
Ambajogai Dist. Beed



Society Reg.No. 15/82 Beed  
Public Trust No. F 430, Beed



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# MANAVLOK SOCIAL WORK COLLEGE

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Ring Road, Ambajogai, Dist. Beed - 431 517



## IQAC Members

| Sr. No. | Name                              | Designation         |
|---------|-----------------------------------|---------------------|
| 1       | Dr. Prakash Jadhav                | Principal           |
| 2       | Mr. Aniket Lohiya                 | Manavlok, Ambajogai |
| 3       | Mr Lalasaheb Agale                | Member              |
| 4       | Dr. Nazir Sheikh                  | Member              |
| 5       | Dr. Rama Pande                    | IQAC Co-ordinator   |
| 6       | Dr. Arundhati Patil               | Member              |
| 7       | Asst. Prof. Sukeshini Jogdand     | Member              |
| 8       | Asst. Prof. Kisan Shingare        | Member              |
| 9       | Dr. Hanumant Salunke              | Member              |
| 10      | Dr. Vanita Mane, Librarian        | Member              |
| 11      | Mr. Kedar Ashok                   | Member              |
| 12      | Mr. Bibhishan Ghadge              | Member              |
| 13      | Mr. Ramdas Kale (Asst. Librarian) | Member              |
| 14      | Mr. Pawan Girwaikar               | Member              |
| 15      | Adv. Kalyani Virdhe               | Member              |
| 16      | Murlidhar Munde                   | Member              |

*R.A. Pande*  
**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*[Signature]*  
**Principal**  
Manavlok Social Work College,  
Ambajogai Dist. Beed



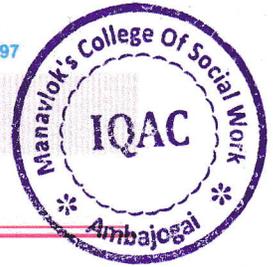
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**MANAVLOK SOCIAL WORK COLLEGE**

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## Minutes of the IQAC Meeting

**Meeting No.: 04**

**Date: 08.01.2024**

### Agenda Items and Resolutions

#### 1. Review of Previous Meeting:

The parents' meeting was successfully conducted. The Fieldwork Movement Register was introduced, and faculty members have started recording their fieldwork supervision activities. The appointments for SWAYAM and MOOC coordinators have been completed. The preparation of the annual report is currently in progress. Additionally, the Sanvidhan Gaurav Pariksha was conducted as planned. Syllabus Distribution for the Academic Session

- The syllabus distribution for the upcoming academic session was discussed. It was decided that the concerned departments would ensure that the syllabus is distributed to all students at the beginning of the semester.

#### 2. Placement of Students for Fieldwork

- The placement of students for fieldwork was reviewed. The committee emphasized the importance of selecting appropriate organizations and institutions for fieldwork placements to enhance practical learning.

#### 3. Selection of Villages for Fieldwork

- The selection of villages for fieldwork was discussed. It was decided that the faculty would visit potential villages to assess their suitability for fieldwork and finalize the locations.

#### 4. Arrangement of the Study Tour

- The arrangement of the study tour was discussed. A proposal was made to organize the study tour in the coming months, focusing on areas relevant to social work education. The faculty will finalize the destinations and logistics.

#### 5. Planning and Arrangement of the Rural Camp

- The rural camp was planned and arrangements were discussed. The purpose of the camp is to provide students with hands-on experience in rural settings. The



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committee agreed on the dates and location for the camp and designated faculty for supervision.

## 6. Organization of a Workshop on Research Dissertation for MSW Students

- A workshop on research dissertation for MSW students was proposed and approved. The workshop will focus on topic selection, research methodology, and dissertation writing. The committee will finalize the schedule and resource persons.

## 7. Conducting a Workshop on Entrepreneurship Skill Development Programme

- The committee approved the organization of a workshop on Entrepreneurship Skill Development. The workshop aims to equip students with basic entrepreneurial skills. A resource person will be invited to conduct the session.

## 8. Workshop on Research Methodology for PhD Students Registered under the Research Centre

- A workshop on Research Methodology for PhD students was discussed and approved. The workshop will cover essential aspects of research design, data collection, and analysis. The date and resource persons for the workshop will be finalized soon.

## 9. Workshop on Intellectual Property Rights (IPR)

- The committee agreed to organize a workshop on Intellectual Property Rights (IPR). This workshop will help students and faculty understand the importance of intellectual property and how to protect their research work.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation

*R. A. Pande*

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## Notice of the IQAC Meeting Meeting No.: 05 Notice Date: 14.03.2024

Dear Members,

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) will be held as per the details below:

**Date: 16.03.2024**

**Time: As scheduled**

**Venue: Principal's Cabin**

Your presence is highly requested for this important meeting.

### Agenda:

1. Planning for the Annual Gathering, including activities such as:
  - Cultural Programs
  - Sports Events (e.g., Cricket, Chess)
  - Street Plays
  - Poster Presentations
  - Antakshari
2. Conducting the Internal Theory Examination.
3. Preparation of Performance-Based Self-Appraisal Forms by each faculty.

Thank you for your attention, and we look forward to your participation in the meeting.

Sincerely,

*R.A. Ranele*

**IQAC Co-ordinator**  
Manavlok Social Work College  
Ambajogai-431517 Dist. Beed

*Dr. Prakash Jadhav*

**Principal**  
**Principal**  
Manavlok Social Work College,  
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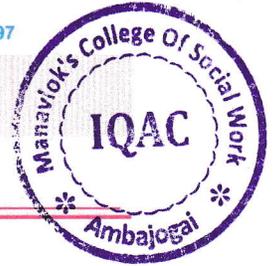


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## Minutes of the IQAC Meeting

*Meeting No.: 05*

*Date: 16.03.2024*

### Agenda:

#### 1. Review of Previous Meeting:

The MSW 2nd and 4th semester syllabi were distributed among faculty members. Fieldwork placements were successfully arranged, with students placed in various community and institutional settings for their fieldwork practice. Villages for fieldwork were identified, and students were placed accordingly. The study tour was successfully conducted. A research workshop on dissertation writing for MSW students was organized. Additionally, workshops on entrepreneurship, research methodology for PhD students, and intellectual property rights were successfully conducted.

#### 2. Planning for the Annual Gathering

- It was discussed and decided to organize the Annual Gathering with various activities, including cultural programs, sports events (such as cricket and chess), street plays, poster presentations, and Antakshari.
- The respective committees were assigned tasks for smooth execution of the gathering.

#### 3. Conducting the Internal Theory Examination

- The schedule and arrangements for the internal theory examination were finalized.
- Faculty members were assigned the responsibility of invigilation and exam-related duties.

#### 4. Preparation of Performance-Based Self-Appraisal Forms

- Faculty members were asked to prepare their performance-based self-appraisal forms, which will be reviewed and discussed in the next meeting.
- The forms are to be submitted by the end of the current month for assessment.



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## Other Discussions:

- The meeting emphasized the importance of timely completion of all events and activities related to the Annual Gathering.
- The members were encouraged to ensure that the internal examination is conducted smoothly and that the appraisals are filled out thoroughly.

The meeting concluded with a vote of thanks by IQAC coordinator to all attendees for their valuable contributions and active participation

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*R.A. Pande*

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**Principal**

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